



LingoSheets

考研英语 写作

小作文 + 大作文

结构 · 范文 · 句型 · 检查清单

课堂与家庭免费使用 · 不可转售

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小作文：结构

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1. 称呼

Dear Sir or Madam, / Dear Professor Wang,

2. 目的

I am writing to suggest / apply for / inform you that...

3. 主体

First... Second... Finally... (每点一句)

4. 结尾

I hope you will consider... / I would appreciate it if...

5. 署名

Yours sincerely, / Li Ming

小作文：范文

考研英语写作 · LingoSheets

Dear Sir or Madam,

I am writing to suggest some improvements to the library.

First, the opening hours could be extended to 10 p.m. during exam weeks. Second, more power outlets would be helpful for students using laptops. Finally, a quiet study area on the third floor would reduce noise.

I hope you will consider these suggestions.

Yours sincerely,

Li Ming

大作文：结构

考研英语写作 · LingoSheets

1. 描述图片

The picture shows...

2. 分析原因/影响

There are several reasons... First... Second... As a result...

3. 建议/结论

To solve this problem... Only by... can we... In short...

字数

160–200 词，三段，每段一个中心。

大作文：范文

考研英语写作 · LingoSheets

The picture shows a student sitting at a desk with books open, but his eyes are fixed on his phone. This scene reflects a common problem among young people: distraction.

There are several reasons for this. First, short videos provide instant pleasure, which makes it hard to concentrate on long tasks. Second, many students do not plan their study time, so they pick up the phone whenever they feel bored. As a result, they spend hours online but learn little.

To solve this problem, individuals should set clear goals and put their phones away while studying. Schools can also organize workshops on time management. Only by controlling distraction can we make full use of our time.

In short, the picture warns us that technology should serve us, not control us.

20 个句型 + 检查清单

考研英语写作 · LingoSheets

句型

- I am writing to... — 我写信是为了.....
- I would like to suggest... — 我想建议.....
- It would be helpful if... — 如果.....会很有帮助
- I hope you will consider... — 希望您考虑.....
- The picture shows... — 图片展示了.....
- This scene reflects... — 这一场景反映了.....
- There are several reasons for this. — 这有几个原因。
- First, ... Second, ... — 第一.....第二.....
- As a result, ... — 结果是.....
- To solve this problem, ... — 为解决这个问题.....
- Only by... can we... — 只有.....我们才能.....
- In short, ... — 简而言之.....
- It is widely acknowledged that... — 众所周知.....
- play an important role in — 在.....中起重要作用
- attach importance to — 重视
- take measures to — 采取措施
- raise awareness of — 提高对.....的意识
- make full use of — 充分利用
- From my perspective, ... — 在我看来.....
- In conclusion, ... — 总之.....

交卷前检查

- 小作文 100 词左右，格式正确（称呼/结尾）。
- 大作文 160–200 词，三段：描述—分析—建议。
- 每段一个中心，不堆长句。
- 连接词自然：First / As a result / In short。
- 检查时态、主谓一致和拼写。
- 留 2 分钟通读。